How to set up your ShelterBox fundraising page on Just Giving

Its quick and easy to set up a fundraising page. Below is a guide to help support you. But if you have any questions, please do get in touch and we’d be happy to support you in setting this up.

1. Sign up to create an account or log in to your account if you’re already registered.

2. Once logged into your account click ‘Start Fundraising’.

3. When asked ‘What are you raising money for?’ select ‘A charity’.
4. a) If this is the first fundraising page you have created with Just giving you will be asked to ‘Complete your profile’. Complete the form with your address.

b) Otherwise, type ShelterBox into the search bar and click ‘Select’

5. Let us know whether you're taking part in an event, celebrating an occasion, fundraising in memory or doing your own thing. If you can’t see your activity listed, select ‘Doing my own thing’
6. This will take you to a page to fill in the details about your activity. In this example, I selected ‘Doing your own thing’. Complete your event details with the name and event date.

Choose your web address. Note, this is the link you’ll be sharing with friends and family when asking them to donate.

7. Question 3 asks you about your fundraising and will determine if your donations are eligible for gift aid. Complete the form.

The last part of this question asks if you would like to remain updated about ShelterBox’s work. Click ‘Yes’ if you would like to receive regular updates about our work around the world and the impact your fundraising will have.

Tick the boxes to agree to Just Giving’s T&Cs and the Fundraising Regulator’s guidance. And select ‘Create your page’

8. Job done! Your fundraising page is now set up and ready to accept donations. Just Giving will automatically send the money that you raise to ShelterBox. Now you can start on the fun stuff – personalising your page and sharing it with friends and family.
How to edit to my fundraising page

Keeping your fundraising page up to date with your latest activities and photos keeps your supporters engaged. Click here for tips on how to get the most from your fundraising page.

It’s simple to make edits to your fundraising page.

1. Log in to your account. Open your fundraising page.

2. Click on ‘edit your page’ tab.
3. Edit your page. This page will appear.

Click on one of the social links to share your page.

Scan the QR code with your phone to easily share your fundraising page through WhatsApp, text or email.

Click the tabs along the top to see donations you've made and edit your personal details.

Click ‘Edit’ to change the title of your fundraiser.

Click ‘Edit’ to change your fundraising target

Click ‘Edit’ to add any fundraising you have done offline, so you can see your total in one place.

Click ‘cancel your page’ to close your page.

Click ‘extend your fundraising page’ to choose when your page will stop taking donations.
You can create a personal thank you message to everyone who donates to your page, which is sent automatically. This is a nice way to connect with those that donate.

This is where you can add photos from all your activities.

This is where you can post updates about your activities. Once you’ve entered your update, click ‘Post’.

This is where you can edit the copy on your page. Just Giving provides a default image and text, this is where you can edit that.

If you want to create a fundraising team, then you can connect your pages here.

This is where you can connect your page to your company if you would like. It may be that they are not registered and therefore they would have to create an account first.